

SHRIPAD KRISHNA KOLHATKAR MAHAVIDYALAYA, JALGAON JAMOD

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the first meeting

Date – 26/06/2017 Time – 3.00 pm Venue –IQAC Hall, S. K. K. College Jalgaon Ja.

Members Present:-

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|---------------------------|-------------------------------|
| 1. Dr. R. S. Deshmukh | Chairman, IQAC |
| 2. Prof. P. C. Gawai | Co-ordinator, IQAC |
| 3. Prof. G. V. Kulkarni | Teacher Representative |
| 4. Dr. N. R. Nimbalkar | Teacher Representative |
| 5. Dr. P. C. Dabre | Teacher Representative |
| 6. Mr. A. P. Puranik | Management Representative |
| 7. Mr. A. C. Jaiswal | Business Representative |
| 8. Mr. M. S. Joshi | Social Worker |
| 9. Dr. Ujjwala Patil | Medical Practitioner |
| 10. Mr. P. V. Dhage | Administrative Representative |
| 11. Mr. Dnyaneshwar Tikar | Alumni Representative |
| 12. Miss Yogita Dhotre | Alumni Representative |
| 13. Mr. Sachin Kaple | Student |

- 01 The minutes of the previous meeting were read and approved unanimously.
- 02 It was resolved that various working committees should make planning and conduct Pogrammes.
- 03 It was resolved to prepare academic and departmental calendar.
- 04 It was resolved to make planning to conduct Induction programme for the students of FYBA and FYBCOM.
- 05 It was resolved to plan and conduct Quality Improvement Workshop.
- 06 It was resolved that a ramp for physically handicapped students should be built.
- 07 It was resolved that the present existing stage in the college should be extended in size for smooth performance of cultural activities.

Minutes of the second meeting IQAC.

Date –07/09/2017 Time – 3.00 pm Venue –IQAC Hall, S. K. K. College Jalgaon Ja.

01. The minutes of the previous meeting were real and approved unanimously.
02. It was resolved that new working committee of the students of study board of the all departments should be formed.
03. It was resolved that the passed out students of earlier year batch should be included in the alumni of our college.
04. It was resolved that some departments of our college should plan students' visit to Industrial and, Historical places and make arrangements for educational tour.


Minutes of the third meeting IQAC.

Date –26/03/2018 Time – 3.00 pm Venue –IQAC Hall, S. K. K. College Jalgaon Ja.

01. The minutes of the previous meeting were read and approved unanimously.
02. It was resolved to collect student' attendance record and daily dairies from all teachers.
03. It was resolved to bring to the notice of CDC members in the meeting of CDC, the requirement of making an arrangement of classroom and furniture in accordance with the increasing number of students admissions for next year.

Prepared and circulated by


Mr. Prakash C. Gawai
Co-ordinator, IQAC


Dr. R.S. Deshmukh
Chairman, IQAC

SHRIPAD KRISHNA KOLHATKAR MAHAVIDYALAYA, JALGAON JAMOD


INTERNAL QUALITY ASSURANCE CELL (IQAC)


Action Taken Report 2017-18

Minutes of the first meeting : 26/06/2017	Action Taken
It was resolved that various working committees should make planning and conduct Pogrammes.	The various committees have made their plan of action and according to these plans the committees conducted the programmes
It was resolved to prepare academic and departmental calendar.	The academic calendar and the departmental calendar have been prepared and followed that calendar through the year.
It was resolved to make planning to conduct Induction programme for the students of FYBA and FYBCOM.	The Induction programme was conducted for the student of FYBA and FYBCOM.
It was resolved to plan and conduct Quality Improvement Workshop.	The Workshop for Quality Improvement of the student was conducted by the Personality development and Research committee on 5 th March 2018 where 250 students were participated.
It was resolved that ramps for physically handicapped students should be built.	As per the suggestion of the Peer Team in 2016, 3 ramps built up at the office, the classroom wing and at the Library.
It was resolved to extent the existing stage	The existing stage for the cultural programme was extended for the smooth performance of the cultural activity.

Minutes of the second meeting : – 07/09/2017	Action Taken
It was resolved that new working committee of the students of study board	All the Departments in the college have formed the new working committee of each Study Board in the Month of September to organize the departmental programmes
It was resolved that the passed out students of earlier year batch should be included in the alumni of our college.	The committee of the Alumni Association have taken the follow up of the student who have passed out in the Mar17 Examination and admit them in the Alumni Association.
It was resolved that some departments of our college should plan students' visit to Industrial and, Historical places and make arrangements for educational tour.	Due to the lack of money the study tour and the industrial visits have not been organized.

Minutes of the third meeting : 26/03/2018	Action Taken
It was resolved to collect student' attendance record and daily dairies from all teachers.	The students' daily attendants record and the teacher's daily diary have been checked by the principal and then collected by the Monitoring committee
It was resolved that the requirement of the new classroom and the furniture should bring to notice to the CDC members as the increasing of the students due to the approval of the new class and ask them to make the arrangement.	The CDC members have discussed the issue of the arrangement of the new classroom and the furniture.


Mr. Prakash C. Gawai
Co-ordinator, IQAC


Dr. R.S. Deshmukh
Chairman, IQAC