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## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

### Part – A

#### I. Details of the Institution

1.1 Name of the Institution	Shripad Krishna Kolhatkar Mahavidyalaya
1.2 Address Line 1	Behind Tehsil Office
Address Line 2	Jalgaon Jamod
City/Town	Jalgaon Jamod
State	Maharashtra
Pin Code	443402
Institution e-mail address	admin@skkcollege.org
Contact Nos.	07266 - 221425
Name of the Head of the Institution:	Dr. R. S. Deshmukh
Tel. No. with STD Code:	07266 - 221402
Mobile:	9420794785
Name of the IQAC Co-ordinator:	Dr. Pravin Dabre
Mobile:	9420611660
IQAC e-mail address:	<a href="mailto:pravin.dabre@gmail.com">pravin.dabre@gmail.com</a>

1.3 NAAC Track ID (For ex. MHCOGN 18879)

MHCOGN11232

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC /32/226 dated 3-5-2004

1.5 Website address:

www.skkcollege.org

Web-link of the AQAR:

[www.skkcollege.org/naac/aqar2008-09.doc](http://www.skkcollege.org/naac/aqar2008-09.doc)

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sr. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	-	-	-	-
2	2 <sup>nd</sup> Cycle	-	-	-	-
3	3 <sup>rd</sup> Cycle	-	-	-	-
4	4 <sup>th</sup> Cycle	-	-	-	-

1.7 Date of Establishment of IQAC:

DD/MM/YYYY

22 July 2005

1. We have established IQAC Committee in 2005 in our college. But because of reshuffling in the JES Management, because of the natural deaths of few office bearers the work of IQAC delayed. But from 2009 once again we have started our work positively under the guidance and co-operation of JES's management committee. This has a very good vision for the future development of our institution.
2. Secondly our college is situated in backward area; we have very limited scope to raise our own funding for the development of our institution. But in 11<sup>th</sup> plan of UGC we have received some grants and the work of progress once again started according to expectation of NAAC.

1.8 AQAR for the year (for example 2010-11)

2009 - 10

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR \_\_\_\_\_ (DD/MM/YYYY)4
- ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

1.10 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

#### 1.11 Type of Faculty/Programme

Arts ☒ Science ☐ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

#### 1.12 Name of the Affiliating University (*for the Colleges*)

**Sant Gadge Baba Amravati  
University, Amravati**

#### 1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University ☐

University with Potential for Excellence ☐ UGC-CPE ☐

DST Star Scheme ☐ UGC-CE ☐

UGC-Special Assistance Programme ☒ DST-FIST ☐

UGC-Innovative PG programmes ☐ Any other (*Specify*)

UGC-COP Programmes ☒

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="05"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01+01"/>
2.3 No. of students	<input type="text" value="01"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="02"/>
2. 6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8 No. of other External Experts	<input type="text" value="-"/>
2.9 Total No. of members	<input type="text" value="13"/>
2.10 No. of IQAC meetings held	<input type="text" value="03"/>
2.11 No. of meetings with various stakeholders:	No. <input type="text"/> Faculty <input type="text"/> Non-Teaching Staff <input type="text"/> Students <input type="text"/> Alumni <input type="text"/> Others <input type="text"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="text"/> No <input checked="" type="text" value="v"/> If yes, mention the amount <input type="text" value="--"/>
2.13 Seminars and Conferences (only quality related)	
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC	
Total No	<input type="text" value="-"/> International <input type="text" value="-"/> National <input type="text" value="-"/> State <input type="text" value="-"/> Institution Level <input type="text" value="-"/>
(ii) Themes	<input type="text" value="NIL"/>
2.14 Significant Activities and contributions made by IQAC	
<input type="text" value="NIL"/>	

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
✓ Dress code for students which was started 2003 -04 in the same way dress code for Teachers & non Teaching Staff should be started from the academic year 2009 onwards.	✓ Achieved

*\* Attach the Academic Calendar of the year as Annexure.*

2.16 Whether the AQAR was placed in statutory body Yes ☐ No ☒

Management ☐ Syndicate ☐ any other body ☐

Provide the details of the action taken

Dress codes for students were made compulsory for students since 2004 itself. The actual helpful effect was observed when all the staff that is teaching and non teaching staffs were willingly accepts the dress codes and all of the staffs including principal wear the dress according to dress codes.

## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	-	-	-	-
UG	B.A., B.COM	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	E-COMMERCE
Diploma	-	-	-	E-COMMERCE
Certificate	-	-	-	E-COMMERCE
Others	-	-	TALLY	-
<b>Total</b>	-	-	-	-

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	NA
Trimester	NA
Annual	02 (B.A., B.COM.)

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback: Online  Manual  Co-operating schools (for PEI)

***\*Please provide an analysis of the feedback in the Annexure***

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NO

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	12	08	03	--	1(Principal)

2.2 No. of permanent faculty with Ph.D. 02

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors	Associate Professors	Professors	Others	Total
	R V	R V	R V	R V	R V
	08 02	03 -	- -	01 -	12 02

2.4 No. of Guest and Visiting faculty and Temporary faculty - - -

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	1	5	5
Presented papers	3	15	6
Resource Persons	0	1	1

2.6 Innovative processes adopted by the institution in Teaching and Learning:

In commerce department in the sub of computer students are motivated for PowerPoint presentation in their subject related projects students are motivated for use of ICT.

2.7 Total No. of actual teaching days during this academic year 180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) -

2.9 No. of faculty members involved in curriculum restructuring / revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop. - - -

2.10 Average percentage of attendance of students 90%

2.11 Course/Programme wise distribution of pass percentage:



Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.III	112	00	00	22	01	21
B.Com III	51	00	01	28	00	09

## 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- IQAC has formed a curriculum monitoring committee to look after the work of teaching learning process.

## 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	00
HRD programmes	00
Orientation programmes	00
Faculty exchange programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	00
Summer / Winter schools, Workshops, etc.	00
Others	00

## 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	01	00	00	00
Technical Staff	00	00	00	00

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

College Principal and IQAC motivate the faculties for research, preparing research papers and publishing research papers in various journals with ISSN and ISSB Number. Faculties are also motivated to participate in conferences, seminars, workshops and symposia etc.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	01	--
Outlay in Rs. Lakhs	--	--	50000	--

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	00	00	00
Non-Peer Review Journals	00	02	00
e-Journals	00	00	00
Conference proceedings	01	04	07

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	00	00	00	00
Minor Projects	2008-09	UGC	50000	40000
Interdisciplinary Projects	00	00	00	00
Industry sponsored	00	00	00	00
Projects sponsored by the University/ College	00	00	00	00
Students research projects (other than compulsory by the University)	00	00	00	00
Any other(Specify)	00	00	00	00
Total	01	UGC	00	00

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences Organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies	0	0	0	0	0

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	00
	Granted	00
International	Applied	00
	Granted	00
Commercialised	Applied	00
	Granted	00

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

00

00

3.19 No. of Ph.D. awarded by faculty from the Institution

00

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 00 SRF 00 Project Fellows 00 Any other 00

3.21 No. of students Participated in NSS events:

University level 11 State level 04  
National level 03 International level 00

3.22 No. of students participated in NCC events:

University level 00 State level 00  
National level 00 International level 00

3.23 No. of Awards won in NSS:

University level 00 State level 00  
National level 00 International level 00

3.24 No of Awards won in NCC:

University level 00 State level 00  
National level 00 International level 00

3.25 No. of Extension activities organized

University forum 00 College forum 00  
NCC 00 NSS 02 Any other 00

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

• NIL

**Criterion – IV****4. Infrastructure and Learning Resources****4.1 Details of increase in infrastructure facilities:**

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	36421.71Sq. mt.	NIL	NIL	36421.71Sq. mt
Class rooms	7	NIL	NIL	7 (4472.37 Sq. Mt)
Laboratories	2	NIL	NIL	2 (161.79 Sq. Mt)
Seminar Halls	1	NIL	Management	1 (77.92 Sq. Mt)
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	2,32,600	Office and Lib Soft. Comp 6 printer 1 inverter with two battery	UGC	1+1+1+6+1+1+2 =13
Value of the equipment purchased during the year (Rs. in Lakhs)		256870	Non Salary, Additional, UGC, Sports & other Miscellaneous	Separate Sheet is attached. As Annexure III & IV
Others	-	-	-	-

**4.2 Computerization of administration and library**

Partially Completed
---------------------

**4.3 Library services:**

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	122	23598	00	00	122	23598
Reference Books	1320	320178	109	32173	1429	352351
e-Books	00	00	00	00	00	00
Journals	26	31200	00	00	26	31200
e-Journals	00	00	00	00	00	00
Digital Database	00	00	00	00	00	00
CD & Video	15	1430	4	400	19	1830
Others (specify)	06	7200	00	00	06	7200

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others (Library)
Existing	31	29	00	00	00	01	00	01
Added	06	00	00	00	00	04	00	02
Total	37	29	00	00	00	05	00	03

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology

Up gradation (Networking, e-Governance etc)

#### 4.6 Amount spent on maintenance in lakhs:

i) ICT	5000 Th
ii) Campus Infrastructure and facilities	00
iii) Equipments	245930
iv) Others	10940Th
<b>Total:</b>	261870

#### Criterion – V

#### 5. Student Support and Progression

##### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC put up various committees, to monitor students progress and support system. e. g. student welfare, carrier guidance, counselling committee, Anti ragging, Arts circle and Students Representative council etc

##### 5.2 Efforts made by the institution for tracking the progression

Institute always motivates the students to participate in various cultural activities along with their academic progress. The students are made compulsory to appear for unit test and a model test to improve their writing skills.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
764	0	0	0

(b) No. of students outside the state

00

(c) No. of international students

00

Men	No	%	Women	No	%
	00	00		00	00

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
165	105	10	491	00	771	184	103	07	470	00	764

Demand ratio 01: 01

Dropout % - 7.387863%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No specific coaching is given for competitive examinations but the students are motivated for the study of competitive exam. Necessary help is provided to appear for the competitive examinations. Yearly we organised a Taluka level competition through NSS, carrier guidance and department of Political Science jointly.

No. of students beneficiaries

100

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

5.6 Details of student counselling and career guidance

Carrier Guidance Cell arranged one day competitive exam, guidance, workshop with the collaboration of NSS department. Prof. Siddhrth Meshram was the chief guest. Prof. Meshram addressed the student about competitive exams. One hundred students enrolled for the workshop.

No. of students benefitted

100

## 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
00	00	00	00

## 5.8 Details of gender sensitization programmes

One day work shop was organised on 29<sup>th</sup> Jan. 2010 on pre marriage counselling for girls students expert guidance by Dr. Mrs. Chahel, DR. Mrs Jadhao and Dr. Mrs. Sheikh. General awareness is created b y staff members amongst the students for the security and a sense not to be exploited by anybody

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	00	00
Financial support from government	512	1763767
Financial support from other sources	00	00
Number of students who received International/ National recognitions	00	00



### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

### 5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NIL

### Criterion – VI

## **6. Governance, Leadership and Management**

### 6.1 State the Vision and Mission of the institution

To impart quality education to the poor, down trodden masses and to the last man of the society.

- To provide facilities for the acquisition of knowledge and information and advancement of culture.
- To achieve innovation in teaching learning, research & extension activities to realize National Goals.
- To ensure and inculcate perfect discipline in terms of regularity sincerity and punctuality amongst the student so that they contribute to the society and nation as a whole as most responsible and respectable citizens.
- To help & assist any institution by advice, guidance and supervision.
- To organize exhibition and cultural weeks to inculcate and acquaint students with cultural heritage.
- To provide a platform to the students by giving them an opportunity to face all the challenges of the competitive worlds with utmost utilization of their potential in sports, athletic, cultural and other events.
- To organize and run tournaments, cultural festival etc. to create awareness on human rights, value system, cultural heritage, scientific temper and environment.

### 6.2 Does the Institution has a management Information System

College management system is decided under the guidance of Principal. Various committees are formed. They meet at least twice in year and satisfy the need of teachers, clerical staffs and students. As the problems they faced feasible changes are made accordingly.

### 6.3 Quality improvement strategies adopted by the institution for each of the following:

#### 6.3.1 Curriculum Development

Curriculum is decided by the university, they provide it in the form of syllabus. We followed according to guide lines from SGBAU Amravati University.

### 6.3.2 Teaching and Learning

- Thrust area should not be confined to mere physical presence of the students but it should be sheer mental involvement of the students in the class room.
- Issue of academic calendar amongst students at the beginning of the new session which includes among many the schedule of college examination, etc.
- Staff Council off & on reviews the overall academic scenario of the college and suggests ways to improve it qualitatively.
- Introducing scientific innovation in the existing programmes. Need- based coaching facilities for competitive and entrance examination for the students under UGC schemes. In the college lecture method is used for the teaching purpose. It is an individual approach of the teacher to adopt the newly added innovative programs.

### 6.3.3 Examination and Evaluation

Examination and Evaluation System is prescribed by University. College adopted the guide lines of SGBAU Amravati University. The College arranged model Test Exam for students to know the exam pattern of university and to develop the writing skill specially.

### 6.3.4 Research and Development

- Modernization of laboratories
- Smooth running of minor and major research project under the UGC scheme. One minor research project is sanctioned during this session.
- Inculcating the necessity of research work among the students by introducing projects and assignment for commerce faculty.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

Separate library building is available with reading room facility. Though the attempts are made by the college to avail the ICT and related equipments. Eight classrooms with separate administrative wing is available. Home economics and computer laboratories are available in the college. Separate office wing is available for Department of Physical Education, NSS and Yashwantrao Chavan Maharashtra Open University.

### 6.3.6 Human Resource Management

- Performance evaluation of the staff members
- Providing staff welfare schemes
- Providing infrastructural facility both for the teachers and the taught.
- Educate the staff in computer to develop operational skill.
- Encouragement to the faculties to pursue academic courses.

### 6.3.7 Faculty and Staff recruitment

The recruitment procedure is done by the guidelines of Government Maharashtra and the statute made by the SGB Amravati University Amravati. One faculty member Mr. H. R. Vipradas is appointed this year in the faculty of commerce.

### 6.3.8 Industry Interaction / Collaboration

- In view of the change in the course curricula especially in commerce, the college has been keeping contact with neighbouring industries to facilitate students exposure to the latest industrial and technological developments.
- Commerce department faculties have been keeping contact with its associated industry and try to give exposures to their student for further development and practical knowledge.

### 6.3.9 Admission of Students

- Admissions procedure is done by the guidelines of Government Maharashtra and the statute made by the SGB Amravati University Amravati.
- Wide publicity to admission process in placing the notices on college notice boards, prospectus.
- Open transparent admission process.
- Counselling of students at the time of admission.
- There is no interference of Governing Body in the admission process.

### 6.4 Welfare schemes for

Teaching	There is a provision of Govt. Provident Fund, Medical Reimbursement and Salary Earners Society loan schemes for teachers. Total 360000 amount loan is available@12% per anum irrespective of this loan amount 20000 for festival and grain purchase is available. The members of JESE Cooperative Society gives 9% rate of interest on the saving with 15% interest on shares of society.
Non teaching	There is a provision of Govt. Provident Fund, Medical Reimbursement and Salary Earners Society's various loan schemes for non teaching. Same loan facility is available for non teaching staff as the teachers has loan scheme.
Students	There is a provision of Government Scholarships, EBC, PTC, SGBAU welfare scheme and insurance for students.

### 6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done    Yes ☒    No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	SGBAU	Yes	Principal & IQAC
Administrative	Yes	S. M. Dharangaonkar & Co.	Yes	Internal Audit Committee

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes    Yes ☐    No ☒

For PG Programmes    Yes ☐    No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

NIL

6.12 Activities and support from the Parent – Teacher Association

NIL

6.13 Development programmes for support staff

For the development of staff as per the need of CAS teachers are free to join refresher, orientation and short term courses organize by UGC, ASC and other agencies.

Need based occasional meetings of administrative staffs is arranged.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

For the eco-friendly approach college administration put up two committees namely environment committee and college enrichment committee under the chairmanship of principal. The committee look after the developments of eco-friendly approach such as water harassing, west management, and e-west management. Every year institute plans minimum plantation of five saplings and take care of it by one of our non teaching staff.

### Criterion – VII

#### 7. Innovations and Best Practices

##### **7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.**

1. Office automation software purchase.
2. Minor research project.
3. Parking facility for the students.
4. Career orientation programme
5. Modern computer lab

##### **7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year**

1. Did provision for expenditure, consulted the Data Soft company, demanded quotation, purchased software in 11<sup>th</sup> plan U.G.C. grants.
2. Organized software training for office staff by department of computer.
3. Made optimum use of office software for the process of admission, data entries and computerized receipts.
4. Work started on minor research project.
5. Career orientation programme was organized for the students in order to develop their abilities in the subject of e-commerce. 20 students participated.
6. For modern computer lab computer sets were purchased by finalizing the quotations. Two Extenda 550 (N-Computing) and one 10 client N-Computing system with modern furniture.

##### **7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)**

1. **Moral and Spiritual Development:** Keep in the view of moral and spiritual development amongst students and society Principal Dr. R. S. Dehmukh, took a very scientific approach and hard pain to educate students and people through traditional saint literature. Exactly 50 students and 100 families take the advantage of knowledge delivered by him, many people keep away the bad habits like chewing Tobacco and consumption of liquor irrespective of this many people becomes vegetarians.
2. In respect to minor research project Dr. Dabre organized the Yoga Camp at college for students and for community at Shri Sant Gajanan Maharaj Temple. People from the society are trained for stress and anxiety management.
3. Minor research project started by Dr. P. C. Dabre, it was very useful for the people living in the society; they were made aware of stress and anxiety management for healthy life.
4. Because of Office automation system work was done smoothly within time and all the students were benefited by saving their time in the admission process.

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

#### 7.4 Contribution to environmental awareness / protection

1. Made tree plantation in the college campus.
2. Through rallies made awareness about environment and its protection among the people with the help of NSS students.
3. Students were assigned responsibilities to take care of the plantation throughout the year.

#### 7.5 Whether environmental audit was conducted?

Yes

☐

No

☒

#### 7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

An emphasis is given in character building of the students through the development of human values in the modern era like humanity, honesty and sincerity. They are made aware of importance of health hygiene environment its balance and protection.

#### 8. Plans of institution for next year

Taking in to consideration the strength of the students and infrastructure facility the IQAC committee along with respected members of Jalgaon education society planned to build up a new building especially for the students of commerce. For this a proposal of grants from UGC was to be prepared and submit. College administration decided to try to decorate the office with modern furniture, and to provide the LAN and internet facility to the staff members to the office staff.

Name:- **Dr. Pravin C. Dabre**

Name:- **Dr. R. S. Deshmukh**

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

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### **1) Moral and Spiritual Development:**

#### **Goal:**

The object of conducting moral and spiritual development amongst students and society is to prepare them against various types of bad habits or addictions in day today life. Enhance the overall personality in addition to the prescribed syllabus of classes. In the syllabus of the SGBAU it entered many saints' literatures such as saint Namdev, Saint Tukaram, Saint Ramdas Swami and Saint Dnyaneshwar etc. levels of moral and spiritual development and more faithful attendance at religious services than do students from other institutions. Students who are already inclined to pursue spiritual growth and follow religiously prescribed behaviours.

#### **The Context:**

Keep in the view of moral and spiritual development amongst students and society Principal Dr. R. S. Deshmukh, took a very scientific approach and hard pain to educate students and people through traditional saint literature. Exactly 50 students and 100 families take the advantage of knowledge delivered by him, many people keep away the bad habits like chewing Tobacco and consumption of liquor irrespective of this many people becomes vegetarians.

#### **The practice**

The practice & implementation of moral and spiritual development amongst students and society people are becoming effective & interesting to the students and people of the society. It was conducted three days per week in the evening irrespective of regular schedule of college. Students used to visits in the Principal during off lecture time.

#### **Evidences of success**

Religious and secular schools alike have been concerned with the moral development of students. Exactly 50 students and 100 families take the advantage of knowledge delivered by him, many people keep away the bad habits like chewing Tobacco and consumption of liquor irrespective of this many people becomes vegetarians. No grievances and sexual violence was observed in the college.

#### **Problems encountered and resources required**

Of course, some people practice religion outwardly but evidence little maturity or growth inwardly. Others may have vibrant inner lives but are irregular in their practice. Typically, though, inner spiritual and moral vitality corresponds with outward religious practice and moral behaviours. This behavioural measure includes activities such as participating in community service, donating money to charity, and helping friends with personal problems. Social justice and religion course that involves probing the languages such as Sanskrit has the deeper meaning of spirituality and spiritual practice are the problems of the people.

## **Annexure II**

### **2) Yoga Camp at college for students and for community:**

#### **Goal:**

The object of conducting Yoga Camp at college for students and for community amongst students and society is to prepare them to fight against stress and anxiety or problems of day today life. Enhance the overall personality in addition to the prescribed pattern of classes. In the syllabus of the SGBAU it entered many fitness programs and method of evaluation too. The students are made compulsory to attain the fitness classes with certain relaxation.

#### **The Context:**

Keep in the view of alternative medicine, anxiety and stress. Everybody experiences anxiety and stress sometimes. Often people feel anxious, nervous or worried when faced with problems. Looking for the perfect place to salute the sun, the world is full of them. To make the choice easier, ask yourself what you want out of your yoga break: spiritual enrichment, relaxation, or an adventure. Here's a selection of the worlds best yoga practices which includes Yogasanas, laughing, Bandha and Mudras with full of relaxation techniques.

#### **The practice**

The practice & implementation of Yoga Camp at college for students and for community amongst students and society are becoming effective & interesting to the students and people of the society. It was conducted six days per week for students in the college time irrespective of regular schedule of college. Many people who suffer from anxiety do not wish to use pharmaceutical drugs for treatment, due to their onerous effects, which can include greater anxiety, depression, and digestive disturbances, sleep problems, loss of sex drive, nervousness and other effects that should not be a result of a health aid. For those who suffer from anxiety and wish to try a safer, healthier approach are only yoga practices.

#### **Evidences of success**

Yoga Camp at college for students and for community amongst students and society. Some people find that learning mindfulness techniques and practicing them with a group is especially helpful. Nearly all



students and 40 people take the advantage of Yoga Camp by Department. in respect to thinking of the stress and Anxiety minor research results suggest that yoga practitioners were good to cope with stress and Anxiety

### **Problems encountered and resources required**

Of course, some people suppose yoga as a practice of Hinduism. Some of the people of minority does not involved in these activities. Yoga believed in the uniqueness of the individual soul, that's why in Yoga, many a paths and practices were prescribed for aspirants for their spiritual development. Yoga system is enriched with a wide variety of yoga practices. Though each Yoga-practice modifies some or the other specific component of human personality, seeing the individual difference, it may well be that initially every yoga practice may not suit to each and every individual, even if one may be fit for exercising many kinds of practices later on. However, these practices may be prescribed one by one, observing the changes in nature and temperament of the aspirant, only then at last we can expect promising results of yoga practices

### **Annexure III**

09-10 Cost of Sports Equipment Purchase						
Sr. No	Name of Equipments	No	Cost	Total Cost	Date of Purchase & VN	Session 09-10
1	Cricket leather Ball	12	310	3720	941 of 10/09/2009	
2	Cricket Bat Reliant Plus	1	1125	1125		
3	Cricket Bat SG Cruiser	1	1050	1050		
4	Cricket Bat Strokewel	1	1400	1400		
5	Cricket Bat Optima	1	990	990		
6	Stumps BDM With Bells	6	60	360		
7	Batting Gloves SG Elite	3	395	1185		
8	Tennis Ball Khanna Super	6	50	300		
9	Volleyball Khanna	3	350	1050		
10	Volleyball Nivia	1	350	350		
11	Volleyball Nivia Classic	6	300	1800		
						13330

## Purchase and Maintenance of Equipments

	09-10	Year
	Almiraha 1	Items
	3500	Non Salary
	--	Items
	0	Additional Section
Building Repairs	Battery and its Maintenance	Items
	7440	Additional Section
		Items
	232600	UGC
		Items
0	13330	Sports & other Miscellaneous
0	256870	Sub Total
	256870	Total

Academic Calender Session 09 -10								
Sr No	Date	Process	Day of Month	Sund ays	Publi c Holid ays	Vacat ion	Actual Teaching Days	Actual Working Days
1	15 June to 30 June 20	Admission Process	16	2	0	0	0	14
2	1 July to 31 July 2009	Teaching	31	4	0	0	27	27
3	1 Aug to 31 Aug 2009	Teaching	31	5	2	0	24	24
4	1 Sept to 30 Sept 2009	Teaching	29	4	2	0	23	23
5	Student Council Election		1	0	0	0	0	1
6	1Oct to 03 Oct 2009	Teaching	3	0	1	0	2	2
7	4Oct to 25 Oct 2009	Divali vacation	22	4	0	18	0	<b>0</b>
8	26 Oct to 31 Oct 2009	Teaching	6	0	0	0	6	<b>6</b>
9	01 Nov to 30 Nov 2009	Teaching	30	5	1	0	24	24
10	1 Dec to 31 Dec 2009	Teaching	31	4	1	0	26	26
11	06-Dec-09	Library and Home Economics Exhibition	0	0		0	0	0
12	14-Dec-2009; Afternoon	Anad Melawa (Joyful Gathering)	0	0	0	0	0	0
13	1 Jan to 31 Jan 2010	Teaching	29	5	1	0	23	23
14	24 Jan and 25 Jan 2010	Cultural Activity	2	0	0	0	0	2
15	1 Feb to 4 Mar 2010	Teaching	32	4	3	0	25	25
16	5 Mar to 15 Mar 2010	Model Test Exam	11	2		0	0	9
17	16 Mar 10 to 17 Mar 2010	Hall Ticket Collection	2	0		0	0	2
18	18Mar10 to 24 April 2010	Uni Exam	38	5	1	0	0	32
19	25 April to 14 June 2010	Summer Vacation	51	8	1	42	0	0
Total			365	52	13	60	180	240



**Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
SGBAU	-	Sant Gadge Baba Amravati University Amravati
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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